Form TR-I

SCHOOL BUS MONTHLY ROUTE REPORT

DRIVER NAME _____ BUS # _____ ROUTE NUMBER _____

SCHOOL YEAR 20_____ to 20_____ SCHOOL SYSTEM:

Reporting Period: _____ (mm) _____ (dd) to _____ (mm) _____ (dd)

SCHOOLS SERVED > A. B. C. D.

Day/ Date	School Served	Number Transported AM	Number Transported PM	Day/ Date	School Served	Number Transported AM	Number Transported PM	Day/ Date	School Served	Number Transported AM	Number Transported PM
Day 1	A			Day 8	A			Day 15	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		
Day 2	A			Day 9	A			Day 16	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		
Day 3	A			Day 10	A			Day 17	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		
Day 4	A			Day 11	A			Day 18	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		
Day 5	A			Day 12	A			Day 19	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		
Day 6	A			Day 13	A			Day 20	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		
Day 7	A			Day 14	A			Day 21	A		
	B				B				B		
	C				C				C		
	D				D				D		
	Total				Total				Total		

I certify that the information on this form is accurate to the best of my knowledge.

_____
DRIVER SIGNATURE

Form TR-II

SCHOOL BUS PRE-TRIP INSPECTION RECORD

School System: ______________________

Driver Name: ______________________

Bus Number: ______________________

Date: Begin ____________ End ____________

Odometer Readings:

A. End Month ____________

B. Beginning Month ____________

C. Miles Traveled ____________

(*A minus B = C*)

If Items are operating properly, place a check (✓) in the box. If items **are not** operating properly, mark **X** in the box and report it to the Transportation Department.

DATE →																																										
Gallons of Fuel Added																																										
Items to be Checked	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
Engine Oil & Coolant																																										
Belts, Wires, & Hoses																																										
Windshield & Windows																																										
Tires & Lugs																																										
Exhaust System																																										
Brakes & Brake Leaks																																										
Park or Emergency Brake																																										
Emergency Exits & Buzzer																																										
Headlights/Hazard																																										
Pupil Loading Lights																																										
Stop Arm/Crossing Arm																																										
Steering Wheel & Horn																																										
Mirrors & Adjustment																																										
Emergency Equipment																																										
Seats & Interior																																										
Driver's Seat & Belt																																										
Service Door/Entrance																																										
Wipers/Washers																																										
Defroster/Heaters																																										
Gauges/Controls																																										
Fuel Tank/Leaks																																										
Springs/Shocks																																										
Driver Initials →																																										